

Procurement Guidance - (1/2014)

- T1.13 - Metrics and Performance Management Revised 2/2006
 - A Metrics and Performance Management
 - 1 General Revised 1/2013
 - 2 Earned Value Management System Revised 1/2013
 - B Clauses
 - C Forms
- T1.15 - Legal Coordination Guidance
 - A Legal Coordination Guidance
 - 1 Introduction
 - 2 Applicability
 - 3 Definitions
 - 4 Coordination Guidance Revised 10/2005
 - 5 Representation
 - 6 Exceptions and Waivers
 - B Clauses
 - C Forms
- T3.1.3 Fundamental Principles
 - A Fundamental Principles
 - 1 Standards of Conduct for FAA Employees Revised 10/2005
 - B Clauses
 - C Forms
- T3.1.4 Delegations Revised 7/2009
 - A Contracting Authority, Delegation, and Unauthorized Commitments Revised 10/2008
 - 1 Delegated Authority for Contracting and Other Procurement
 - Activities Revised 1/2012
 - 2 COCO Responsibilities Revised 1/2012
 - 3 1102 Series Certification Revised 1/2012
 - 4 Contracting Officer Warrants (1102 Series) Revised 1/2012
 - 5 Procurement Authority Delegated to Other Qualified Individuals Revised 1/2012
 - 6 Ratification of Unauthorized Commitments Revised 1/2012
 - B Clauses Revised 7/2010
 - C Forms Revised 7/2010
 - D Appendix Added 1/2011
 - 1 1102 Series Warrant Standards Revised 1/2012
 - 2 Non-1102 Delegation of Procurement Authority Added 1/2011
- T3.1.5 Conflict of Interest Revised 8/2009
 - A Conflict of Interest
 - 1 Requirement for an Agreement Regarding Conflict-of-Interest Revised 1/2011
 - 2 Processing a Conflict of Interest Revised 1/2007
 - 3 Single-Source/Non-Competitive Acquisitions Added 7/2012
 - B Clauses
 - C Forms Revised 1/2011
- T3.1.6 Non-Disclosure of Information Revised 8/2009
 - A Disclosure of Information

- 1 General Revised 1/2007
 - 2 Requirement for an Agreement Regarding Non-Disclosure of Information Revised 1/2011
 - 3 Processing a Violation of the Agreement Regarding Non-Disclosure of Information Revised 1/2011
 - 4 Processing a Freedom of Information (FOIA) Request Revised 7/2012
 - 5 Single-Source/Non-Competitive Acquisitions Added 7/2012
- B Clauses
- C Forms
- T3.1.7 Organizational Conflict of Interest Revised 4/2006
 - A Organizational Conflict of Interest
 - 1 Responsibilities Related to Organizational Conflict of Interest
 - 2 Potential OCI Situations Revised 4/2006
 - 3 Disclosure by Offerors or Contractors Participating in FAA Acquisitions
 - 4 Remedies for Nondisclosure
 - 5 Contractor Participation in Preparing Specifications or Statements of Work
 - 6 Procedures
 - 7 SIR Provisions
 - B Clauses
 - C Forms
- T3.1.8 Procurement Integrity Act Revised 7/2006
 - A Procurement Integrity Act
 - 1 Applicability Revised 10/2010
 - 2 FAA-Specific Definitions Revised 10/2010
 - 3 Full Text Procurement Integrity Act 41 U.S.C Section 423 Added 10/2010
 - B Clauses
 - C Forms Revised 10/2010
 - D Appendix Added 10/2010
 - 1 Administrator's Approval of FAA Procurement Integrity Act Definitions Added 10/2010
- T3.1.9 Electronic Commerce Added 7/2007
 - A Electronic Commerce and Signature in Contracting Added 7/2007
 - 1 Authority for Electronic Commerce Revised 7/2013
 - 2 Considerations for Technology and Systems Revised 7/2013
 - 3 Electronic Signature Revised 7/2013
 - 4 Electronic Contract Files Added 1/2014
 - B Clauses Added 7/2007
 - C Forms Added 7/2007
- T3.2.1 - Procurement Planning Revised 4/2009
 - A Procurement Request (PR) Revised 7/2007
 - 1 Purpose of a Procurement Request Package Revised 7/2007
 - 2 Content of PR Package Revised 4/2013
 - 3 Review by Chief Information Officer Revised 10/2013
 - 4 PRISM-Generated Requisition Revised 7/2007
 - 5 Funds Certification Revised 10/2012
 - 6 Requisition Approval Levels Revised 10/2012

- 7 Describing Requirements Revised 7/2007
- 8 Independent Government Cost Estimate Revised 1/2010
- 9 PR Package Clearances, Justifications and Other Documentation Revised 10/2013
- 10 Simplified Purchases Revised 7/2007
- 11 Lease or Rental Space Revised 7/2007
- 12 Logistics Center Supply Support Revised 7/2007
- 13 Real Property Revised 4/2009
- 14 Public Utilities Revised 7/2007
- 15 Returning a Deficient PR Package Revised 7/2007
- B Clauses
- C Forms Revised 7/2007
- T3.2.1.2 - Market Analysis Added 10/2006
 - A Market Research and Analysis Added 10/2006
 - 1 Market Research and Analysis Revised 4/2013
 - B Clauses Added 10/2006
 - C Forms Added 10/2006
- T3.2.1.3 - Implementing OMB Circular No. A-76 Revised 1/2009
 - A Guidance for Implementing for OMB Circular No. A-76
 - 1 OMB Circular A-76, Performance of Commercial Activities
 - 2 Applicability of AMS
 - 3 Responsibilities Revised 1/2009
 - 4 Primary Phases for A-76 Competitions
 - 5 Preliminary Planning
 - 6 Public Announcement (Official Start Date)
 - 7 Competition Procedures Revised 1/2009
 - 8 Post Competition Accountability
 - 9 Adversely Affected Employees
 - 10 The Agency Tender
 - B Clauses
 - C Forms
- T3.2.1.4 - Chief Financial Officer Requirements Revised 1/2008
 - A Chief Financial Officer Approvals and Other Requirements Revised 1/2006
 - 1 Authorization for Procurement Request Revised 1/2014
 - 2 Capitalization of Assets Revised 7/2010
 - B Clauses Revised 10/2007
 - C Forms Revised 1/2006
- T3.2.1.5 - Disaster or Emergency Preparedness and Response Revised 1/2009
 - A Disaster or Emergency Contracting Added 10/2006
 - 1 Local Area Set-Asides for Disaster or Emergency Added 10/2006
 - 2 Continuity of Mission Critical Contracts Revised 4/2012
 - B Clauses Added 10/2006
 - C Forms Added 10/2006
 - D Appendix Added 7/2007
 - 1 Appendix - Emergency Procurement Guide Revised 7/2012
- T3.2.2 - Source Selection Revised 7/2009
 - A Source Selection

- 1 Source Selection Guide Revised 7/2010
- 2 Public Announcement and Announcement of Competing Offerors Revised 7/2007
- 3 Past Performance Revised 4/2013
- 4 Cancelling a Screening Information Request Revised 10/2010
- 5 Section 508 of Rehabilitation Act Revised 7/2007
- 6 Spare Parts
- 7 Source Selection Team Responsibilities Revised 7/2007
- 8 Supplier Process Capability Evaluation and Appraisal Revised 10/2010
- 9 Tiered Evaluation Added 10/2007
- B Clauses
- C Forms
 - 1 Section 508 Checklist Added 7/2007
- D Appendix
 - 1 Source Selection Guide Revised 10/2010
 - 2 Past Performance Samples Revised 7/2007
 - 2.1 Sample 1 - Past Performance Instructions
 - 2.2 Sample 2 - Past Performance Evaluation Factors Revised 10/2010
 - 2.3 Sample 3A - Past Performance Evaluation Record Revised 4/2012
 - 2.4 Sample 3B - Past Performance Questionnaire
 - 2.5 Sample 3C - Business Management Past Performance Summary
 - 2.6 Sample 4 Survey Form
- T3.2.2.3 - Complex and Noncommercial Source Selection
 - A Establishment of a Qualified Vendors List (QVL)
 - 1 General Revised 10/2010
 - 2 Public Announcement Revised 6/2006
 - 3 Screening and Evaluation Revised 10/2010
 - 4 Evaluating Prospective Vendors Revised 10/2010
 - 5 Notifying Vendors Excluded from a QVL Revised 10/2010
 - 6 Competing Requirements Among Vendors on QVL
 - 7 Updating a QVL Revised 10/2010
 - 8 Cancelling a QVL Revised 10/2010
 - 9 Availability of Information
 - 10 QVL for Products Revised 10/2010
 - B Clauses
 - C Forms
- T3.2.2.4 - Single Source Added 10/2006
 - A Single Source Contracting Added 10/2006
 - 1 Basis for Single Source Revised 7/2011
 - 2 Market Analysis Supporting Single Source Revised 1/2010
 - 3 Award of Single Source Revised 4/2009
 - B Clauses Added 10/2006
 - C Forms Added 10/2006
 - D Appendix Added 10/2006
- T3.2.2.5 - Simplified Purchase Method Revised 7/2009
 - A Simplified Purchasing
 - 1 Simplified Purchasing Revised 7/2013

- 2 Purchase Orders Revised 7/2012
- 3 Blanket Purchase Agreement (BPA) Revised 10/2010
- 4 Prohibited and Restricted Purchases Revised 1/2014
- 5 FAA Sponsored Conferences, Seminars, Ceremonies, and Workshops Revised 7/2013
- B Clauses
- C Forms
- T3.2.2.6 - Unsolicited Proposals Revised 10/2008
 - A Unsolicited Proposals
 - 1 Responsibilities Revised 10/2012
 - 2 Content of UP
 - 3 Receipt of UP Revised 10/2012
 - 4 Procedures Revised 10/2012
 - 5 Evaluation Revised 10/2012
 - 6 Notifying the Offeror Revised 10/2012
 - 7 Prohibitions
 - B Clauses
 - C Forms
- T3.2.2.7 - Contractor Qualifications Revised 1/2009
 - A Contractor Qualifications
 - 1 Responsibility Determination of Prospective Contractors Revised 7/2012
 - 2 Team Arrangements Revised 1/2009
 - 3 Debarment and Suspension Revised 4/2013
 - 4 Notices to GSA and SAM Revised 7/2012
 - 5 Prohibition Against Contracting with Inverted Domestic Corporations Revised 7/2012
 - B Clauses
 - C Forms
 - D Appendix 1 - Definitions Revised 1/2010
- T3.2.2.8 - Describing FAA Needs Revised 10/2006
 - A Describing Needs
 - 1 Product Description Revised 10/2006
 - 2 Types of Specification Revised 10/2006
 - 3 Standards Revised 10/2006
 - 4 Commercial Descriptions Revised 10/2006
 - 5 Brand Name Added 10/2006
 - 6 Statement of Work Revised 10/2006
 - 7 Statement of Objective Added 10/2006
 - B Clauses
 - C Forms
- T3.2.3 - Cost and Price Methodology Revised 10/2007
 - A Cost and Price Methodology
 - 1 Proposal Analysis Revised 4/2013
 - 2 Independent Government Cost Estimate Added 10/2007
 - 3 Cost Accounting Standards Revised 10/2011
 - B Clauses

- C Forms
- D Appendix Revised 10/2007
 - 1 Appendix - Instructions for Submitting Cost/Price Proposals Revised 7/2010
 - 2 Appendix - Template for Detailed Independent Government Cost Estimate Added 10/2007
- T3.2.4 - Types of Contracts Revised 7/2009
 - A Types of Contracts Revised 7/2007
 - 1 General Considerations Added 7/2007
 - 2 Fixed-Price Revised 7/2007
 - 3 Cost-Reimbursement Revised 1/2010
 - 4 Incentive Contracts Revised 7/2009
 - 5 Indefinite Delivery Revised 1/2012
 - 6 Time-and-Materials / Labor-Hour Revised 1/2012
 - 7 Letter and Ceiling Priced Contracts Revised 7/2007
 - 8 Multi-year Contracting Revised 7/2007
 - 9 Options Added 7/2007
 - 10 Basic Agreement Revised 7/2007
 - 11 Basic Ordering Agreement Revised 7/2007
 - B Clauses
 - C Forms
 - D Appendices Revised 7/2008
 - 1 Appendix - Sample Letter Contract Revised 4/2012
 - 2 Appendix - Award Fee Revised 7/2012
 - 3 Appendix - Sample Award Fee Performance Evaluation Plan Revised 7/2012
 - 4 Appendix - Incentive Contracts Guide Added 4/2010
- T3.2.5 - Contractor Ethical Guidelines Revised 4/2008
 - A Contractor Ethical Guidelines
 - 1 Officials Not to Benefit
 - 2 Contractor's Gratuities to FAA Personnel Revised 4/2008
 - 3 Contingent Fees Revised 4/2008
 - 4 Limitation on the Payment of Funds to Influence Federal Transactions Revised 4/2008
 - 5 Subcontractor Kickbacks
 - 6 Unreasonable Restrictions on Subcontractor Sales Revised 4/2008
 - 7 Contracts with Federal Employees/Business Owned by Federal Employees
 - 8 Voiding and Rescinding Contracts Revised 4/2008
 - 9 Whistleblower Protection for Contractor Employees Revised 10/2010
 - 10 Contractor Code of Business Ethics and Conduct Added 4/2008
 - 11 Definitions Revised 4/2008
 - B Clauses
 - C Forms
- T3.2.6 - Purchase Card Program Added 1/2009
 - A Purchase Card Program Added 1/2009
 - 1 Purchase Card Revised 1/2014
 - 2 Convenience Checks Revised 10/2010
 - B Clauses Added 1/2009

- C Forms Added 1/2009
- T3.2.7 - Anti-Counterfeit Management Added 4/2012
 - A Anti-Counterfeit Management Added 4/2012
 - 1 Objective Added 4/2012
 - 2 Statement of Issue Added 4/2012
 - 3 Requirement Added 4/2012
 - 4 Program Description Added 4/2012
 - 5 Applicability Added 4/2012
 - 6 Definition - Suspected Counterfeit Part Added 4/2012
 - 7 Counterfeit Parts Control Revised 4/2013
 - 8 Suspected Counterfeit Parts Database Added 4/2012
 - 9 Documentation Added 4/2012
 - 10 Aviation Community Guidance Added 4/2012
 - 11 Suspected Counterfeit Parts Training Added 4/2012
 - B Clauses Added 4/2012
 - C Forms Added 4/2012
- T3.3.1 - Contract Funding, Financing & Payment Revised 8/2009
 - A Contract Funding, Financing & Payment
 - 1 Contract Funding Revised 7/2013
 - 2 Continuing Resolution Revised 10/2007
 - 3 Electronic Funds Transfer Revised 1/2012
 - 4 System for Award Management (SAM) Revised 7/2012
 - 5 Types of Payment Revised 10/2007
 - 6 Single and Partial Payments Revised 10/2007
 - 7 Progress Payments Revised 10/2007
 - 8 Recurring, Provisional, and Advance Payments Revised 10/2007
 - 9 Performance-based Payments Added 10/2007
 - 10 Financing Payment Revised 10/2010
 - 11 Withholding Payment Added 10/2007
 - 12 Prompt Payment Revised 7/2013
 - 13 Fast Payment Added 10/2007
 - 14 Invoices Revised 4/2012
 - 15 Debt Collection Added 10/2007
 - 16 Assignment of Claims Added 10/2007
 - 17 Automatic Deobligation Revised 4/2012
 - 18 Incremental Funding for Fixed-Price Contracts Added 10/2011
 - B Clauses
 - C Forms Revised 4/2006
 - D Appendix Added 10/2007
 - 1 Appendix - Sample Notice of Assignment Added 10/2007
- T3.3.2 - Contract Cost Principles Revised 10/2007
 - A Contract Cost Principles
 - 1 Applicability Revised 7/2007
 - 2 Contracts with Commercial Organizations Revised 10/2007
 - 3 Contracts with Educational Institutions Revised 7/2007

- 4 Contracts with State, Local, and Federally Recognized Indian Tribal Governments Revised 7/2007
 - 5 Contracts with Nonprofit Organizations Revised 7/2007
- B Clauses
- C Forms
- D Appendix Added 7/2007
 - 1 Appendix - Summary of Selected Costs Revised 1/2012
 - 2 Appendix - Selected Costs Revised 4/2013
 - 3 Appendix - Definitions Added 7/2007
- T3.4.1 - Bonds and Insurance Revised 7/2008
 - A Bonds and Insurance
 - 1 General Requirements
 - 2 Proposal Guarantees Revised 7/2008
 - 3 Bonds Revised 10/2010
 - 4 Insurance
 - 5 Definitions
 - B Clauses
 - C Forms
- T3.4.2 - Taxes
 - A Taxes
 - 1 General
 - 2 Federal Excise Taxes
 - 3 General Exemptions
 - 4 State and Local Taxes
 - 5 State and Local Tax Exemptions
 - B Clauses
 - C Forms
- T3.5 Intellectual Property Revised 1/2009
 - A Patents, Copyrights, and Rights in Data Revised 1/2009
 - 1 General Revised 1/2009
 - 2 Patents and Copyrights Revised 1/2009
 - 3 Patent Rights under Government Contracts Revised 7/2012
 - 4 Rights in Data and Copyrights Revised 1/2009
 - 5 Foreign License and Technical Assistance Agreements Revised 1/2009
 - B Clauses
 - C Forms Revised 1/2009
- T3.6.1 - Small Business Development Program Revised 4/2009
 - A Small Business Development Revised 7/2005
 - 1 Procurement Team Responsibilities in Support of the Small Business Development Program Revised 10/2012
 - 2 The FAA Small Business Development Program Office (SBDO) and Liaison Representative Involvement Revised 1/2009
 - 3 Prime Contracting with Small Business Revised 10/2012
 - 4 Subcontracting with Small Business Revised 7/2013
 - 5 Bonding Assistance and the DOT Lending Program Revised 4/2009
 - 6 Business Declaration Revised 4/2011

- 7 Contract Bundling Revised 10/2010
- 8 Mentor-Protégé Revised 7/2010
- 9 Joint Ventures Revised 10/2011
- B Clauses Revised 10/2006
- C Forms
- T3.6.2 - Labor Laws Revised 4/2009
 - A Labor-Related Laws
 - 1 General Revised 7/2007
 - 2 Labor Disputes Causing Strikes or Delays Revised 7/2007
 - 3 Overtime Added 7/2007
 - 4 Contract Work Hours and Safety Standards Act Revised 1/2012
 - 5 Construction Contracts/Davis-Bacon Act
 - 6 Procedures for Construction Contracts Revised 7/2012
 - 7 Walsh-Healey Public Contracts Act Revised 1/2012
 - 8 Fair Labor Standards Act
 - 9 Service Contracts/Service Contract Act Revised 7/2007
 - 10 Procedures for Service Contracts Revised 7/2007
 - 11 Professional Employee Compensation Revised 7/2007
 - 12 Dismantling, Demolition, or Removal of Improvements
 - 13 Convict Labor
 - 14 Equal Employment Opportunity Revised 7/2007
 - 15 Equal Opportunity for Veterans Revised 1/2011
 - 16 Employment of the Disabled Revised 7/2007
 - 17 Forced or Indentured Child Labor Added 7/2007
 - 18 Trafficking in Persons Added 7/2007
 - 19 Nondisplacement of Qualified Workers Added 4/2009
 - 20 Project Labor Agreements Revised 7/2012
 - B Clauses
 - C Forms
 - D Attachment
- T3.6.3 Environment, Conservation, Occupational Safety, and Drug Free Workplace Revised 4/2009
 - A Environment, Conservation, Occupational Safety, and Drug Free Workplace Revised 4/2009
 - 1 Contracting for Environmentally Preferable and Energy-Efficient Products, Services and Facilities Revised 1/2014
 - 2 Responsibilities Revised 10/2013
 - 3 Hazardous Material Identification and Material Safety Data Revised 7/2008
 - 4 Notice of Radioactive Material Revised 4/2009
 - 5 Ozone Depleting Substances Revised 7/2013
 - 6 Energy Conservation and Efficiency Revised 10/2013
 - 7 Preference for Recycled Content and Biobased Products Revised 4/2013
 - 8 Waste Management Revised 7/2013
 - 9 Drug Free Workplace Revised 4/2009
 - 10 Energy Savings Performance Contracts Added 4/2013
 - 11 Utility Energy Service Contracts Revised 7/2013
 - 12 Water Conservation and Efficiency Added 7/2013

- 13 Chemicals Management Added 7/2013
- B Clauses
- C Forms
- D Appendix
 - 1 Appendix - Definitions Revised 4/2009
 - 2 Appendix - FAA Green Procurement Plan Revised 7/2013
 - 3 Appendix - Recovered Materials Determination Revised 1/2012
 - 4 Appendix - Justification for not Acquiring EPA-Designated Recycled Content Products Revised 4/2009
 - 5 Appendix - Sources of Recycled Content and Environmentally Preferable Products Revised 4/2009
- T3.6.4 Foreign Acquisition Revised 10/2007
 - A Foreign Acquisition
 - 1 Applicability of Buy American Added 10/2012
 - 2 Buy American Act - Supplies Revised 10/2012
 - 3 Buy American Act - Construction Materials Revised 10/2012
 - 4 FAA Buy American - Steel and Manufactured Products Revised 10/2012
 - 5 Balance of Payments Program
 - 6 Payment in Local Foreign Currency
 - 7 Trade Agreements Revised 4/2013
 - 8 Restrictions on Certain Foreign Purchases Revised 7/2006
 - 9 Prohibition on Contracting with Entities that Engage in Certain Activities or Transactions Relating to Iran Revised 4/2013
 - 10 Customs and Duties
 - 11 International Agreements and Coordination Revised 1/2007
 - 12 Examination of Records by Comptroller General
 - 13 Inconsistency Between English Version and Translation of Contract
 - 14 Definitions Revised 1/2011
 - B Clauses
 - C Forms
- T3.6.5 Indian Incentive Program
 - A Indian Incentive Program
 - 1 Requirements Revised 10/2012
 - 2 Definitions Revised 10/2012
 - B Clauses
 - C Forms
- T3.7 Privacy and Freedom of Information
 - A Protection of Individual Privacy
 - 1 General
 - 2 Implementing Rules
 - B Clauses
 - C Forms
- T3.8.1 Agreements, Cooperative Agreements, Gifts & Bequests Revised 10/2007
 - A Agreements, Cooperative Agreements, Gifts and Bequests
 - 1 Agreements Revised 7/2012
 - 2 Section 106 Cooperative Agreements Revised 4/2013

- 3 Gifts and Bequests Revised 7/2006
- 4 Interagency Procurement Revised 10/2010
- 5 Reimbursable Agreements and Other Transaction Reimbursable Agreements Revised 7/2012
- B Clauses
- C Forms
- D Appendix
 - 1 Attachment 1 - Parallel Authorities
 - 2 Attachment 2 - Sample Interagency Agreement Revised 10/2007
 - 3 Attachment 3 - Sample Intra-agency Agreement Revised 10/2007
 - 4 Attachment 4 - Sample Other Transaction - MOA with State, Municipality or Private Entity Revised 10/2007
 - 5 Attachment 5 - Sample Other Transaction - Memorandum of Understanding (MOU) Revised 10/2007
 - 6 Attachment 6 - Sample Section 106 Cooperative Agreement Revised 4/2013
 - 7 Attachment 7 - Intellectual Property - Section 106 Cooperative Agreements
- T3.8.2 Service Contracting Revised 10/2008
 - A Service Contracting
 - 1 General Requirements Revised 4/2006
 - 2 Contractor Versus Government Performance Revised 4/2006
 - 3 Inherently Governmental and Critical Functions Revised 4/2013
 - 4 Support Services Contracting Revised 10/2013
 - 5 Personal Services Revised 9/2006
 - 6 Advisory and Assistance Services Revised 4/2006
 - 7 Temporary Services Revised 4/2006
 - 8 Concession Contracts Added 4/2006
 - 9 Cafeteria/Vending Services Added 4/2006
 - 10 Child Care Services Added 4/2006
 - 11 Nonpersonal Health Care Services Added 4/2006
 - 12 Guard Services Revised 4/2011
 - 13 Contractor-Assisted Maintenance of the NAS Revised 10/2008
 - 14 Other Requirements for Service Contracting Added 4/2006
 - 15 Uncompensated Overtime Added 4/2006
 - 16 Performance-Based Acquisition Added 4/2006
 - 17 Services Crossing Fiscal Years Added 4/2006
 - 18 Architect-Engineer Services Revised 7/2013
 - B Clauses
 - C Forms Revised 4/2006
- T3.8.3 Federal Supply Schedules Revised 1/2009
 - A Federal Supply Schedules
 - 1 General Revised 10/2007
 - 2 GSA Advantage and e-Buy Revised 10/2007
 - 3 GSA Global Supply Revised 10/2007
 - 4 Use of Federal Supply Schedules Revised 1/2009
 - B Clauses
 - C Forms

- T3.8.4 Government Sources of Products/Services Revised 1/2010
 - A Use of Government Sources Revised 7/2007
 - 1 Mandatory Sources Revised 1/2012
 - 2 Excess Inventory Revised 7/2007
 - 3 Acquisition Procedures for Purchases from Federal Prison Industries Revised 1/2010
 - 4 Randolph-Sheppard Act Added 7/2007
 - 5 Javits-Wagner-O'Day Act (JWOD) Revised 7/2008
 - 6 Strategic Sourcing for the Acquisition of Various Equipment and Supplies (SAVES) Program Revised 1/2012
 - 7 Other Government Sources Added 7/2007
 - 8 Use of Government Sources by Contractors Added 7/2007
 - 9 National Wireless Program Added 1/2012
 - B Clauses
 - C Forms
 - D Appendix
 - 1 Contractor Authorization Letter for Use of FSS Contracts Revised 1/2005
 - 2 FAA Procedures for Vending Facility Operations Under Randolph-Sheppard Revised 7/2013
- T3.8.5 Leases Added 1/2006
 - A General Added 1/2006
 - 1 Evaluation of Lease to Determine Accounting Treatment Added 1/2006
 - B Clauses Added 1/2006
 - C Forms Added 1/2006
 - D Appendix Added 1/2006
- T3.8.6 Strategic Sourcing Added 1/2007
 - A Strategic Sourcing Added 1/2007
 - 1 General Revised 1/2012
 - 2 Strategic Sourcing for the Acquisition of Various Equipment and Supplies (SAVES) Program Revised 10/2012
 - 3 SAVES Website Added 1/2007
 - 4 SAVES Ordering for Office Supplies, Office Equipment, and IT Hardware Revised 10/2012
 - B Clauses Added 1/2007
 - C Forms Added 1/2007
- T3.8.7 Construction Contracting Revised 8/2009
 - A Construction Contracting Added 7/2007
 - 1 General Added 7/2007
 - 2 Dismantling, Demolition and Removal of Improvements Added 7/2007
 - 3 Salvageable Property Added 7/2007
 - 4 Laws, Regulations and Standards Added 7/2007
 - 5 Design-Build Added 4/2008
 - 6 Liquidated Damages Added 7/2007
 - 7 Planning and Pre-Solicitation Revised 7/2013
 - 8 Pre-Award Added 7/2007
 - 9 Post-Award Revised 4/2012
 - 10 Contract Acceptance Inspection (CAI) Revised 4/2012

- 11 Contract Completion/Closeout Revised 8/2009
- B Clauses Added 7/2007
- C Forms Added 7/2007
- T3.10.1 Contract Administration Revised 1/2009
 - A Contract Administration
 - 1 Contract Management Revised 7/2012
 - 2 Basic Responsibility for Contract Administration Revised 7/2012
 - 3 Assignment of Contracting Officer's Representative Revised 4/2012
 - 4 Communications with Vendors Revised 4/2007
 - 5 Use of Government Excess Equipment Revised 4/2007
 - 6 Contract Modifications Revised 10/2012
 - 7 Suspension and Stop-Work Orders Revised 7/2011
 - 8 Novations and Change-of-Name Agreements Revised 4/2013
 - 9 Conversion of FAR Contracts to AMS Revised 4/2007
 - 10 Contract Files Revised 7/2011
 - 11 Contract Closeout Revised 1/2014
 - 12 Final Indirect Cost Rates Revised 7/2012
 - 13 Contract Audit Revised 7/2012
 - 14 Bankruptcy Revised 7/2012
 - 15 Reporting Executive Compensation and First-Tier Subcontract Awards Revised 10/2012
 - 16 Contractor Performance Documentation and Maintenance Added 4/2013
 - B Clauses
 - C Forms
 - D Appendices
 - 1 Appendix - COR Delegation Memorandum Revised 7/2012
 - 2 Appendix - COR Revocation Memorandum Revised 4/2012
 - 3 Appendix - When Should a COR be Appointed Revised 4/2012
 - 4 Appendix - Stop-Work Order Revised 4/2011
 - 5 Appendix - Novation Agreement Revised 4/2011
 - 6 Appendix - Change of Name Agreement Revised 4/2011
 - 7 Appendix - Guide for Creating and Maintaining Contract Administration Files Revised 7/2012
 - 8 Appendix - Contract File Completion Statement Revised 4/2011
 - 9 Appendix - Memo to FAA COR Terminating Contractor Accounts on FAA Systems Revised 4/2012
 - 10 Appendix - Common Authorities for Modifications Revised 7/2012
 - 11 FAA CPARS Guide Added 4/2013
- T3.10.2 Subcontracting Policies
 - A Subcontracting
 - 1 Consent for Subcontract Revised 4/2011
 - 2 Contractors Purchasing Systems Reviews Revised 4/2011
 - 3 Definitions Revised 4/2011
 - B Clauses
 - C Forms
- T3.10.3 Government Property Revised 10/2009

A Government Property

- 1 Applicability
- 2 Responsibilities Revised 7/2013
- 3 Contractor's Property Control System
- 4 Audit of Property Control System
- 5 Official FAA Property Records
- 6 Types of Property Provided to Contractors Revised 10/2009
- 7 Contractor Use and Rental of Government Property
- 8 Relief from Responsibility
- 9 Contractors' Liability
- 10 Reporting, Redistribution, and Disposal of Contractor Inventory
- 11 Inventory Schedules
- 12 Scrap
- 13 Recovering Precious Metals
- 14 Screening of Contractor Inventory
- 15 Report of Excess Personal Property
- 16 Donations
- 17 Sale of Surplus Contractor Inventory
- 18 Exemptions from Sale by GSA
- 19 Destruction or Abandonment
- 20 Removal and Storage
- 21 Special Storage at the FAA's Expense
- 22 Subcontractor Inventory
- 23 Accounting for Contractor Inventory
- 24 Definitions Revised 4/2012

B Clauses

C Forms

D Appendix

- 1 Appendix - Sample Delegation Memo
- 2 Appendix - Sample Designation Letter

T3.10.4 Quality Assurance Revised 7/2007

A Quality Assurance

- 1 Objectives Revised 7/2007
- 2 Responsibilities Revised 10/2010
- 3 Levels of Quality Requirements and Standards Revised 7/2007
- 4 Acceptance Revised 7/2007
- 5 Warranties Revised 7/2007
- 6 Government-Industry Data Exchange Program Revised 7/2007
- 7 Considerations for Use of Clauses Revised 7/2007
- 8 Construction Nonconforming Parts Revised 7/2007

B Clauses Revised 7/2007

C Forms

D Appendix Revised 7/2007

T3.10.5 Product Improvement/Technology Enhancement

A Product Improvement/Technology Enhancement

- 1 General Revised 7/2013

- B Clauses
- C Forms
- T3.10.6 Termination of Contracts
 - A Termination
 - 1 General Guidance
 - 2 Termination for Convenience of the FAA
 - 3 Termination for Default
 - 4 Definitions
 - B Clauses
 - C Forms
- T3.10.7 Extraordinary Contractual Actions
 - A Extraordinary Contractual Actions
 - 1 Authority
 - 2 Guidance
 - B Clauses
 - C Forms
- T3.10.9 First Article Approval and Testing
 - A First Article
 - 1 General
 - 2 Minimizing Risk Revised 10/2010
 - 3 Testing and Approval Revised 10/2010
 - 4 Waiving First Article Revised 10/2010
 - 5 Coordination
 - 6 Changes
 - B Clauses
 - C Forms
- T3.13.1 Other Administrative Procedures Revised 1/2009
 - A Administrative Matters
 - 1 Numbering System for Procurement Instruments Revised 7/2010
 - 2 Contract Format
 - 3 Congressional Affairs Notification Revised 10/2012
 - 4 Press Release and Public Announcement of Award Revised 7/2010
 - 5 Federal Procurement Data System (FPDS) and FPDS Data Quality Revised 7/2012
 - 6 Record Requirements Revised 1/2012
 - 7 Records Retention Revised 1/2012
 - 8 Annual Procurement Forecast Revised 1/2007
 - 9 Reports Revised 10/2010
 - 10 Contractor Attendance at FAA-Sponsored Training Revised 1/2009
 - 11 Plain Language Added 7/2006
 - 12 Approval of Multiple-Award Procurement Programs Revised 10/2010
 - B Clauses
 - C Forms
 - D Appendix Revised 1/2009
- T3.14.1 Security Revised 1/2009
 - A Security
 - 1 Facility/Security

- 2 Information and Systems Security
 - 3 Personnel Security Revised 10/2012
 - 4 Foreign Nationals
 - 5 Related Security Guidance and Tools
 - 6 Sensitive Unclassified Information Revised 7/2012
 - B Clauses Revised 1/2009
 - C Forms Revised 1/2009
 - T3.15.1 Systems and Parts Obsolescence Management
 - A Systems and Parts Obsolescence Management
 - 1 Objective
 - 2 Statement of Issue
 - 3 Planning
 - 4 Logistics Center
 - 5 Requirements Organization's Role And Responsibility
 - 6 Contracting Organization's Role And Responsibility
 - 7 Logistics Integrator(s) Role And Responsibility
 - 8 GIDEP Coordinator's Role And Responsibility
 - B Clauses
 - C Forms
 - D Appendix
 - T3.16 Commercial Licensing Agreement Added 4/2006
 - A Commercial Licensing Agreement Added 4/2006
 - B Clauses Added 4/2006
 - C Forms Added 4/2006
 - D Appendix Added 4/2006
 - T3.17 American Recovery and Reinvestment Act Revised 5/2009
 - A Implementation of Recovery and Reinvestment Act for Contracts Added 4/2009
 - 1 General Requirements Added 4/2009
 - 2 Public Announcement Added 4/2009
 - 3 Solicitation and Award Revised 1/2010
 - 4 Reporting Revised 1/2010
 - 5 FPDS and Special Notice Requirements Revised 7/2010
 - 6 Whistleblower Protections under the American Recovery and Investment Act Added 4/2009
 - 7 Federally Registered Lobbyists Added 5/2009
 - B Clauses Added 4/2009
 - C Forms Revised 1/2010
-